

# Hours Not Worked Economic Development



KPI Owner: Rebecca Fleischaker

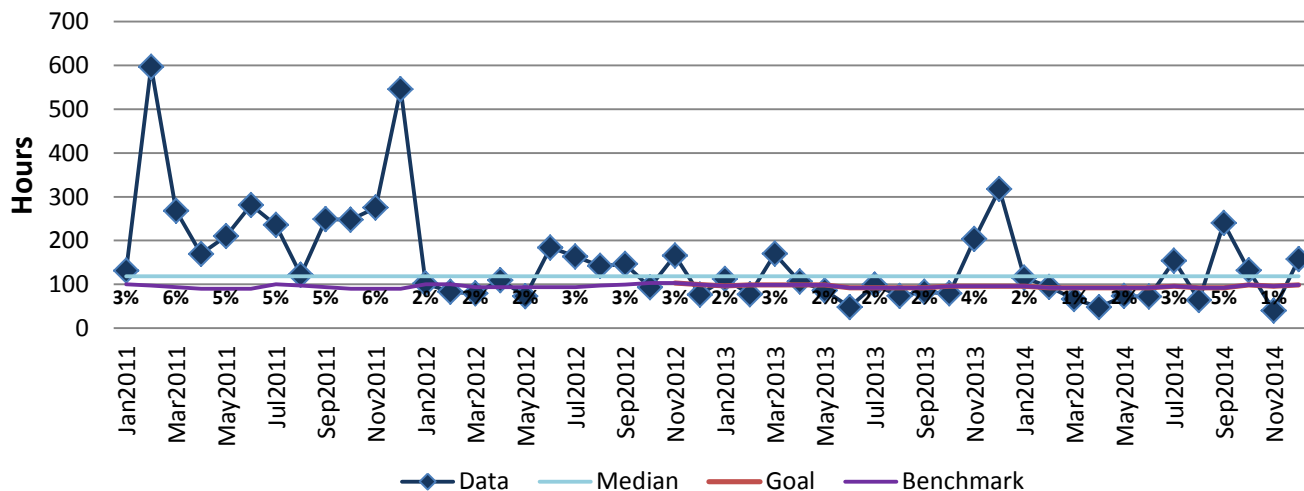
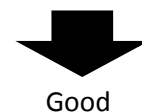
Process: Time & Attendance

Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
Baseline: FY13, 785.25 hours Goal: Reduce number of hours not worked to 2% of all hours on payroll Benchmark: Local Government rate of 2%	Data Source: Payable Time PeopleSoft Goal Source: Enterprise KPI for productivity Benchmark Source: Bureau Labor Statistics	Plan-Do-Check-Act Step 8: Monitor and diagnose Measurement Method: Total # of hrs per month employees were not at work performing normal job functions (excludes vacations & holidays), rate calculated by dividing by total standard hours Why Measure: Better understand culture impact on employee attendance Next Improvement Step: Monitor to ensure that goal is met

## How Are We Doing?

Jan2014-Dec2014 12 Month Goal	Jan2014-Dec2014 12 Month Actual		Dec2014 Goal	Dec2014 Actual	
<b>1,129</b>	<b>1,256</b>		<b>99</b>	<b>157</b>	
Hours	Hours		Hours	Hours	

## Hours Not Worked



## Jan2014-Dec2014 Pareto Analysis

